



## NATIONAL INSTITUTE OF EDUCATION

### Master of Education in Educational Management Program (English Medium) - (2022/2023)

Applications are called for the above course conducted by the Department of Education Administration and Development of the Faculty of Education Leadership Development and Management of the National Institute of Education (NIE).

**Venue for the course:** Department of Education Administration and Development of the Faculty of Education Leadership Development and Management  
National Institute of Education  
Meepe Junction, Padukka

**Duration of the course:** Two Years

**Conducting Method:** Online learning and face to face teaching together with learner centered approach

**Medium:** The course will be conducted in English Medium

**Admission Criteria:** Participants should have

1 Bachelor of Education Degree

**Or**

Bachelor's Degree in any discipline with Postgraduate Diploma in Education or any other Postgraduate qualification in the field of education acceptable by the Academic Affairs Board and the Council of the National Institute of Education

**and**

2 Currently serving as a,

- 2.1 Sri Lanka Administrative Service (SLEAS) or,
- 2.2 Sri Lanka Principal Service (SLPS) or,
- 2.3 Sri Lanka Teacher Educator Service (SLTES) or,
- 2.4 Sri Lanka Teacher Advisor service (SLTAS) or,
- 2.5 Sri Lanka Teacher Service I (SLTS - I) or,
- 2.6 Head of the Institution

**Selection Criteria:**

- The Institute may select applicants on the basis of either their performance at a selection test or by an interview or by both selection test and interview.
- The selected applicants will not be allowed to follow any other degree programmes with in the selected academic years

## Procedure of Applying

1. Details about calling applications should be obtain from the website of exam department, NIE (<https://www.exams.nie.lk/intakes/new>).
2. Filling the applications  
Go to the <https://www.exams.nie.lk/intakes/new> website and choose the **Advertisement** related to the programme of **Master of Education in Educational Management Program (English Medium) - (2022/2023)**
  - 2.1. Fill the **Sign up** information in the <https://www.exams.nie.lk/intakes/new> website. Make a note of **User ID** that you get. Remember the **Password** for the future activities.
  - 2.2. **Log in** using the User ID and Password in the top right-hand corner of the website.
  - 2.3. Update the information in the **user profile**
    - Personal Information
    - Service Information
    - Educational and Professional Qualifications
  - 2.4. Then go to **the New Enrollment**
  - 2.5. After that go to the **My Application**
  - 2.6. Check whether the information you filled are correct
  - 2.7. Go to the **Step 2 Payment**. Pay the application fee to the relevant account including the **Reference Number** you get there.  
(Rs. 1, 500/- as the application fee which is paid to Account No.7041168 at any branch of Bank of Ceylon, in the name of Director General, National Institute of Education)
  - 2.8. Scan the payment receipt and enter the payment date and Transaction Reference Number.
  - 2.9. Make a note of the **Application Reference Number** you get.

## 3. Download Application

After filling the online application, print the **copy of the application (including the reference number), recommended by the Head of Institution** and send to the **Director, Department of Education Administration and Development, Faculty of Educational Leadership Development and Management, National Institute of Education, Meepe Junction, Padukka.** along with the **original copy of the payment receipt and the certified copies of the documents mentioned below.**

1. First Degree certificate
2. Postgraduate Diploma in Education or any other Postgraduate qualification in the field of education acceptable by the Academic Affairs Board and the Council of the National Institute of Education
3. Appointment Letter
4. Service Letter

Mentioned as **‘MEd (Educational Management) 2022/2023 - English Medium’** in the **Top Left-Hand corner** of the envelop enclosing the documents.

Application fee will not be refunded.

**Total tuition fee and other charges**

Registration Fee:	Rs. 5,000/=
Course Fee:	Rs. 150,000/= (2 installments)
Examination Fee:	Decided by Institute

**Closing date for applications: 01<sup>st</sup> April 2022.**

Dr. Sunil Jayantha Nawaratne  
Director General  
National Institute of Education  
Maharagama.