



**National Institute of Education  
Maharagama**



**Diploma in Teaching English as a Second Language (2019)**

Applications are invited for admission to the above course offered by the National Institute of Education.

**Nature of the Course**

A full – time course where academic sessions are held only at the National Institute of Education. Designed for senior English Teachers, English Teacher Educators and Education Officers of English to familiarize them with the latest developments in English language Teaching and Teacher Education. Those selected for the course are entitled to study leave for the duration of the course, subject to Government regulations.

**Qualifications required to apply:**

1. Should be an English Trained Teacher/ English medium Graduate/ Graduate with English as a Subject/ Graduate who has passed in English at the GCE Advanced Level Examination.
2. Should have minimum of five years of English language teaching experience after training or graduation.
3. Should be serving in a Government or Government approved school/ Pirivena or an institute under the Ministry of Education and Higher Education in the relevant field at the time of applying.
4. Should be below 50 years of age on 29/06/2018
5. Should not be a student registered for a course offered by the National Institute of Education from 29/06/2015 to date.
6. The selected participants will have to pay a course fee of Rs.30,000/= plus Rs. 4000/- as examination fee and a refundable library deposit of Rs.3000/- (fees are subject to change without prior notice)

**Selection for the Course**

Selection will be made on the results of an interview conducted for candidates who score high marks at an entrance examination.

**Method of Application:**

1. As mentioned above, applicants themselves should prepare an application indicating the name, private and official addresses, contact telephone number, email address and eligibility for admission in terms of qualifications and any other relevant information (for application guidelines please refer to [www.nie.lk](http://www.nie.lk))
2. The Head of the Institute should endorse the application.
3. A non-refundable sum of Rs. 1000/= to cover the examination fee should be credited to the account number 607628 of the Director General, National Institute of Education at any branch of the Bank of Ceylon, and annex the receipt to application form.
4. The duly perfected application along with two self addressed stamped envelopes (9x4 inches) should be sent under registered cover to reach “The Coordinator – Dip. TESL, Department of English, National Institute of Education, Maharagama” on or before 31/07/2018

**Director General  
National Institute of Education**

# Diploma in Teaching English as a Second Language (Dip/ TESL) 2019

Department of English • National Institute of Education • Sri Lanka



National Institute of Education

## Application Form

### PERSONAL INFORMATION

Name with initials: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Gender:  Male  Female

Marital status:  Single  Married

Permanent residential address: \_\_\_\_\_

\_\_\_\_\_

Contact number: *Residence* \_\_\_\_\_ *Mobile* \_\_\_\_\_

Email address: \_\_\_\_\_

### PROFESSIONAL INFORMATION

Official address: (*currently serving*) \_\_\_\_\_

Official contact number: \_\_\_\_\_

The zonal education office: \_\_\_\_\_

The provincial education office: \_\_\_\_\_

Designation:  Teacher  ISA  Master trainer  RESC staff  Other: \_\_\_\_\_

Date of first appointment: \_\_\_\_\_

Explain your professional experience in the field of Education:

\_\_\_\_\_

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\_\_\_\_\_

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**Educational qualifications**

<i>Institution Name</i>	<i>Degree, diploma or certificate awarded</i>	<i>Effective date</i>

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**Professional qualifications**

<i>Institution Name</i>	<i>Degree, diploma or certificate awarded</i>	<i>Effective date</i>

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**Service record**

<i>School/Institution Name</i>	<i>From</i>	<i>To</i>

NOTE: Use multiple copies of this page to list additional qualifications or service record.

**Explain your reason(s) for applying for the Dip-TESL course:**

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**I do hereby certify that all the above particulars furnished by me are true and correct.**

\_\_\_\_\_  
*Applicant's signature*

\_\_\_\_\_  
*date*

## **Declaration by the Head of the Institute**

*(For teachers, this should be signed by the Principal)*

**I do declare that Ms / Mr \_\_\_\_\_ who is currently serving at \_\_\_\_\_ can be released for one year from her/his ordinary assigned duties if selected to follow the Diploma in Teaching English as a Second Language (Dip-TESL) course at the National Institute of Education.**

\_\_\_\_\_  
*Name of the Head of Institute*

\_\_\_\_\_  
*Designation*

\_\_\_\_\_  
**Head of Institute's Signature**

\_\_\_\_\_  
*Name of the Director, Zonal Education office*

\_\_\_\_\_  
**Zonal Director's Signature**

\_\_\_\_\_  
*Name of the Director, Provincial Education office*

\_\_\_\_\_  
**Provincial Director's Signature**